

KHAN KHADIJAH

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Final Year student at the Hong Kong Metropolitan University studying BA in Creative Advertising and Media Design. Seeking part-time internship opportunities to enhance experience and contribute to organizations in the media and creative industries.

EDUCATION

University of Hong Kong Metropolitan University (Final Year)
BA (Hons) Creative Advertising and Media Design

Sep 2022 - Aug 2026

Tack Ching Girls Secondary School
Major in Biology and Tourism from F.4 - F.6
Hong Kong Diploma of Secondary School Education Examination

Sep 2016 - Aug 2022

WORK EXPERIENCE

Salesian Yip Hon Millennium Primary School

Oct 2025 - Present

HKSCHK Lady MacLehose Centre, Tutor

- Tutoring local primary students all subjects and helping them revise for test and dictations

Private Tutor

Feb 2023 - Aug 2025

- Tutoring local primary students all subjects, mostly focused on English and Mathematics

Jan Foods (HK) Ltd.

Jan 2023 - Aug 2025

Exhibition Worker

HKCEC, Asia World-Expo, HOFEX. (B2B, B2C)

- Communication with customers in multiple languages, Introducing Products and Services

Talking Words, Storyteller

Sep 2023 - Aug 2024

- Conduct Story-telling sessions for children

TCGSS, Po Yan Primary School

Sep 2022 - Aug 2023

Translator

- Translating Chinese Language into Urdu/English to Non-Chinese Speaking Students and Parents

PROFESSIONAL DEVELOPMENT

EMPOWER

Sep 2025 - Present

The Amber Foundation

- EMPOWER is a programme enhancing the career success of high-potential ethnically diverse female university students in Hong Kong under the guidance of experienced mentors.
- Participating in skills - based workshops including career development, confident communication, and personal branding, and building networks with professionals at leading institutions in Hong Kong

ACHIEVEMENTS, SKILLS & LANGUAGE

Achievements: Young Women Scholarship 2022, Chinese Performance Scholarship 2022

Skills: Effective communicator, fluent in multiple languages. Strong teamwork and leadership skills

Language: English (Fluent), Cantonese (Fluent), Urdu (Native), Putonghua (Conversational)

EXTRA CURRICULAR ACTIVITIES & VOLUNTARY WORK

Extra Curricular Activities: Badminton Club, Choral Speaking Team - TGCSS

Voluntary Work:

- **Hong Kong Sheng Kung Hui Tung Chung Integrated Services**, Volunteer
Provided 59 hours of academic support for students from underprivileged families