

Kaur Avneet

Bachelor of Social Sciences

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Education

The University of Hong Kong
Bachelor of Social Sciences

Sep 2022 – Aug 2026
Hong Kong SAR

Work Experience

Summer Intern of the Ethnic Minorities Unit
Equal Opportunities Commission

Jun 2024 – Jul 2024
Hong Kong SAR

- Assisted in conducting outreach and talks to non-ethnic Chinese groups as well as mainstream Chinese.
- Prepared training materials, manning educational booths, helped out in training activities, etc.
- Assisted in designing PowerPoint slides and promotional materials such as posters and social media posts.
- Assisted in updating and maintaining the database on stakeholder organisations and race-related issues.

Native English Teacher
Headstart Group LTD.

Mar 2023 - Present
Hong Kong SAR

- Teaching English through bridging programmes at primary and secondary schools to Chinese and Non-Chinese students
- Equipping learners with communication and critical thinking skills to become an influential learner

Native English Teacher
ELITE Learning Centre

Sep 2022 - May 2023
Hong Kong SAR

- Taught English to primary school students one-on-one and in groups face-to-face and through remote settings
- Prepared relevant materials e.g., lesson plans, worksheets and PowerPoint to conduct lessons efficiently

Freelance Private Contractor
Asia Pacific Youth Development Foundation Limited (AFYHK)

Jul 2022 - Aug 2022
Hong Kong SAR

- Handled administrative tasks for the team
- Acquired the basics of working for an organisation

Voluntary Work

Tutor
The YMCA

Sep 2021 – Dec 2021
Hong Kong SAR

- Assisted Non-Chinese students with their schoolwork and readied them for school tests and dictations
- Played games afterwards to engage their interpersonal and communication skills resulting in an environment that is not solely focused on academics

Extracurriculars

Chairlady of the Theatrical Make-Up Club
Marymount Secondary School

Sep 2020 – Jul 2021
Hong Kong SAR

- Handled administrative tasks, arranged activity plans with fellow committee members and carried out sessions in a smooth manner Appointed as a P.R.O of the school club previously in Secondary 4 (2019)

Awards

Outstanding Service Awards 2021-2022 (Marymount Secondary School)
Best in Chinese as a second language 2020-2021 (Marymount Secondary School)
Dennis and Anne Beaver Foundation Bourse d'excellence 2019
Hong Kong Speech Award Dramatic Duologue Merit Award 2018

Skills

Flexibility / Communication / Leadership / MS Office / Google Workspace