

# RAI NINAM

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## SUMMARY

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University student with a strong commitment to delivering exceptional service. Highly motivated team player with excellent organizational and interpersonal skills. Eager to expand expertise, embrace new challenges, and grow professionally.

## EDUCATION

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### **Bachelor of Arts in English Studies & Digital Communications**

*Sep 2022 - May 2026*

*The Education University of Hong Kong, No.10 Lo Ping Road, Ting Kok*

### **Higher Diploma in Early Childhood Education**

*Sep 2022 - May 2024*

*The Education University of Hong Kong, No.10 Lo Ping Road, Ting Kok*

- GPA: 3.12, Graduated with Credit

## WORK EXPERIENCE

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### **The EMPOWER PROGRAMME**

*Oct 2025 - Ongoing*

*Hong Kong SAR*

- Building and expanding a professional mentorship network by connecting with participants
- Participating in high-impact networking events at top-tier corporations
- Developing career visibility and confidence through targeted workshops

### **Center Tutor**

*Jan 2025 - Ongoing*

*Multifaceted Education Group, Jordan*

- Utilizing age-appropriate English teaching materials for 10+ students (Age 3-17)
- Performing high quality online classes, retained 95% of attention from students
- Improving students' learning outcomes and grades

### **Non-Civil Service Summer Intern**

*Jun 2025 - Aug 2025*

*Education Bureau, Wu Chung House, 213 Queen's Road East, Wan Chai Hong Kong*

- Designed educational and non-educational resources to enhance public accessibility and engagement using Canva
- Performed high-volume data entry utilizing Microsoft Excel
- Edited and reviewed materials while offering valuable insights for project improvements
- Utilized Corel VideoStudio to edit and enhance instructional video content

### **Research Intern**

*Jun 2025 - Aug 2025*

*The Education University of Hong Kong, No.10 Lo Ping Road, Ting Kok*

- Assisted in developing culturally responsive strategies to teach Jyutping to non-native Cantonese speakers
- Gained practical experience with Jyutping phonetic system through TypeDuck's specialized input interface
- Created teaching plan materials for Jyutping instruction tailored to non-Chinese speaking students

## Digital Marketing Intern

Mar 2025 - May 2025

Shop 316, Arcade@Cyberport, 100 Cyberport Road, Pok Fu Lam, Hong Kong

- Conducted market research and competitor analysis to optimize marketing strategies
- Input and organized large datasets in Microsoft Excel
- Boosted webpage audience effectiveness by researching and implementing refined audience personas

## Private Home Tutor

Dec 2023 - May 2024

Kennedy Town, Hong Kong

- Designed & implemented differentiated lesson plans for age 7-8
- Conducted bi-weekly progress updates for families, reducing homework struggles by 40%
- Transformed and improved students' learning outcomes and grades

## Student Teacher

Oct 2023 - Apr 2024

Galilee International Kindergarten & Nursery, 2 Peace Avenue, Ho Man Tin

- Led groups of 10+ children (ages 3-6) in organizational and educational activities
- Collaborated on lesson planning and activity organization with class teachers
- Implemented a standardized arrival/departure process that reduced parent wait times and improved overall satisfaction by 90%

## Student Teacher

Nov 2022 - Mar 2023

Tsui Lam Estate Baptist Kindergarten, Nga Lam Hse Tsui Lam Estate, Tseung Kwan O

- Implemented multi-sensory teaching strategies (motor, kinesthetic) for 25 children (ages 4-5)
- Co-created a shared resource bank of 20+ lesson plans, reducing prep time by 30 minutes
- Increased science vocabulary retention by 60% using hands-on activities

## Private Tutor

Jun 2020 - Sep 2021

Mongkok Kai-fing Association Limited Chan Hing Society, Remote

- Assisted in developing culturally responsive strategies to teach Jyutping to NCS
- Gained practical experience with Jyutping phonetic system through TypeDuck's input interface
- Created teaching plan materials for Jyutping instruction tailored to NCS

## SKILLS

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### Languages

English (Proficient), Cantonese (Competent), Nepalese (Native), Mandarin (Beginner), Hindi (Beginner)

### Tools/Frameworks

Canva, Capcut, Coral VideoStudio, Microsoft Application, Google Application, Procreate, Adobe Pro

### Other Skills

Communication, Organization, Time Management, Problem Solving, Adaptability, Responsibility, Teamwork, Mentoring, Flexible, Punctuality

## REFERENCE(S)

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- Ms Isa KONG - Senior Curriculum Development Officer (English) at Education Bureau**
- Ms YOON Sunghee - Lecturer of Linguistics and Modern Language at The Education University of Hong Kong**