

RAI NINAM

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SUMMARY

University student with a strong commitment to delivering exceptional service. Highly motivated team player with excellent organizational and interpersonal skills. Eager to expand expertise, embrace new challenges, and grow professionally.

EDUCATION

Bachelor of Arts in English Studies & Digital Communications

Sep 2022 - May 2026

The Education University of Hong Kong, No.10 Lo Ping Road, Ting Kok

Higher Diploma in Early Childhood Education

Sep 2022 - May 2024

The Education Univeristy of Hong Kong, No.10 Lo Ping Road, Ting Kok

- GPA: 3.12, Graduated with Credit

WORK EXPERIENCE

The EMPOWER PROGRAMME

Oct 2025 - Ongoing

Hong Kong SAR

- Building and expanding a professional mentorship network by connecting with participants
- Participating in high-impact networking events at top-tier corporations
- Developing career visibility and confidence through targeted workshops

Center Tutor

Jan 2025 - Ongoing

Multifaceted Education Group, Jordan

- Utilizing age-appropriate English teaching materials for 10+ students (Age 3-17)
- Performing high quality online classes, retained 95% of attention from students
- Improving students' learning outcomes and grades

Non-Civil Service Summer Intern

Jun 2025 - Aug 2025

Education Bureau, Wu Chung House, 213 Queen's Road East, Wan Chai Hong Kong

- Designed educational and non-educational resources to enhance public accessibility and engagement using Canva
- Preformed high-volume data entry utilizing Microsoft Excel
- Edited and reviewed materials while offering valuable insights for project improvements
- Utilized Corel VideoStudio to edit and enhance instructional video content

Research Intern

Jun 2025 - Aug 2025

The Education University of Hong Kong, No.10 Lo Ping Road, Ting Kok

- Assisted in developing culturally responsive strategies to teach Jyutping to non-native Cantonese speakers
- Gained practical experience with Jyutping phonetic system through TypeDuck's specialized input interface
- Created teaching plan materials for Jyutping instruction tailored to non-Chinese speaking students

Digital Marketing Intern

Mar 2025 - May 2025

Shop 316, Arcade@Cyberport, 100 Cyberport Road, Pok Fu Lam, Hong Kong

- Conducted market research and collaborator analysis to optimize marketing strategies
- Input and organized large datasets in Microsoft Excel
- Boosted webpage audience effectiveness by researching and implementing refined audience personas

Private Home Tutor

Dec 2023 - May 2024

Kennedy Town, Hong Kong

- Designed & implemented differentiated lesson plans for age 7–8
- Conducted bi-weekly progress updates for families, reducing homework struggles by 40%
- Transformed and improved students’ learning outcomes and grades

Student Teacher

Oct 2023 - Apr 2024

Galilee International Kindergarten & Nursery, 2 Peace Avenue, Ho Man Tin

- Led groups of 10+ children (ages 3-6) in organizational and educational activities
- Collaborated on lesson planning and activity organization with class teachers
- Implemented a standardized arrival/departure process that reduced parent wait times and improved overall satisfaction by 90%

Student Teacher

Nov 2022 - Mar 2023

Tsui Lam Estate Baptist Kindergarten, Nga Lam Hse Tsui Lam Estate, Tseung Kwan O

- Implemented multi-sensory teaching strategies (motor, kinesthetic) for 25 children (ages 4–5)
- Co-created a shared resource bank of 20+ lesson plans, reducing prep time by 30 minutes
- Increased science vocabulary retention by 60% using hands-on activities

Private Tutor

Jun 2020 - Sep 2021

Mongkok Kai-fing Association Limited Chan Hing Society, Remote

- Assisted in developing culturally responsive strategies to teach Jyutping to NCS
- Gained practical experience with Jyutping phonetic system through TypeDuck's input interface
- Created teaching plan materials for Jyutping instruction tailored to NCS

SKILLS

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|------------------|---|
| Languages | English (Proficient), Cantonese (Competent), Nepalese (Native), Mandarin (Beginner), Hindi (Beginner) |
| Tools/Frameworks | Canva, Capcut, Coral VideoStudio, Microsoft Application, Google Application, Procreate, Adobe Pro |
| Other Skills | Communication, Organization, Time Management, Problem Solving, Adaptability, Responsibility, Teamwork, Mentoring, Flexible, Punctuality |

REFERENCE(S)

1. Ms Isa KONG - Senior Curriculum Development Officer (English) at Education Bureau

2. Ms YOON Sunghee - Lecturer of Linguistics and Modern Language at The Education University of Hong Kong